

**Greater Lawrence Educational Collaborative
Board of Directors' Meeting
480 Broadway, Methuen, MA 01844**

AGENDA

Wednesday, September 19, 2012 8:30-10:30 am

- 1. CALL TO ORDER (Chairperson, Judith Scannell)**
 - a. Welcome, introduction of members**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF MINUTES**
- 4. PUBLIC COMMENT**
- 5. OLD BUSINESS**
 - a. Action Item: Advisory Committee Development**
 - b. Action Item: Schedule of 2012-13 Board Meetings**
 - c. Action Item: Awarding of Paper Bid**
 - d. Action Item: Methuen Facilities Partnership**
 - e. Action Item: Executive Director's Transition**
 - f. FY10 and FY11 Audit Status**
- 6. EXECUTIVE DIRECTOR'S REPORT/NEW BUSINESS**
 - a. Chapter 43 Updates**
 - b. Conflict of Interest Law for Municipal Employees**
 - c. Inspector General Report, August 2, 2012**
 - d. Action Item: FY12 Financial Audit Extension**
 - e. Action Item: Approval of Tuition/Rate Adjustments**
 - f. Action Item: Approval of Cell Phone Reimbursement Addendum**
 - g. Action Item: Student Insurance Cooperative Bid**
 - h. Share the Success Newsletter**
- 7. TREASURER'S REPORT**
- 8. PERSONNEL REPORT**
 - a. Action Item: Staffing Report**
 - b. Action Item: Approval of Salary Range, Director of Financial Operations**
- 9. PROGRAM UPDATES**
 - a. Wendy Salvatore**
 - b. Bernie Pierce**
 - c. Jeanne Pendergast**
- 10. TECHNOLOGY/FACILITIES**
 - a. Black Dog Proposal**
- 11. ADVISORY COMMITTEE REPORTS**
- 12. EXECUTIVE SESSION**
 - a. Individual, Non-Union, Contract Negotiation**